

FLASCA Incursion – Jumping Castle

29/04/25

Risk Management Plan- Jumping Castle (Tuesday 29th April 2025)

Centre details						
Company	Primary OSHCare	Centre			FLASCA	
Centre Operating Times	7am – 6pm Monday to Friday					
Address	233 Bridge rd Forest Lodge 2037	Water hazards? Yes/No <input type="radio"/> If yes, detail in risk assessment below.				
Name of co-ordinator	Hannah King					
Contact number of Centre	Work Phone 9660 4334	Mobile 0417 211 141				
Average number of children centre	Incursions: 85	Average number of educators			10	
	Excursions: 75	Average parents/volunteers				
Educator to child ratio, including whether this higher ratio is warranted? Please provide details.	Mainstream Ratio – 15 children: 1 educator Waterplay Ratio – 7 children: 1 educator					
Risk assessment						
Activity	Hazard identified	Risk assessment (use matrix)	Elimination/control measures	Who	When	
Falling off entry	Children fall using jumping castle equipment.	Medium	- Staff supervision per ratio. If possible roster <i>over ratio</i> for this area so that in the event of an incident staffing ratios can be maintained.	Educator/s Supervising Staff Members	Continuous	

			<ul style="list-style-type: none"> - Ensure children are playing responsibly on equipment (not pushing / no hands on someone else). Children should be informed prior to play that a one warning system is in place in this area. - Bans can be imposed on children who present an overt risk to themselves/other children. Educators should attempt to reconcile with these children via other means (e.g., verbal communication) before imposing a band. - Bubbling With Energy advise: <ul style="list-style-type: none"> o Matting around areas o Crowd control o Don't jump at entry - Only walk off castle and not on edge 		
Rough Play	Children engage in rough play whilst using the equipment.	Medium/High	<ul style="list-style-type: none"> - Operator must ensure appropriate rules are explained before use (jumping only on castle) - No flips, wrestling, cart wheels, fighting etc 	Educator/Supervising Staff Members	Before and During Activity
Climbing on Sides	Children climbing on sides which are undesignated parts of the jumping castle.	Medium	<ul style="list-style-type: none"> - Operator must ensure appropriate rules are explained before use and keeping them enforced - Operator to watch patrons at all times 	Educator/Supervising Staff Members	Before and During Activity
Too Many People on Castle	Overcrowding of castle creating a hazardous play environment.	Medium	<ul style="list-style-type: none"> - Operator to manage patron number according to age and size 	Educator/Supervising Staff Members	During Activity
Sharp Objects and Personal	Personal accessories causing injury.	Medium	<ul style="list-style-type: none"> - NO objects with a sharp edge, are permitted on the castle 	Educator/Supervising Staff Members	Before, During and After Activity

Accessories Implications			<ul style="list-style-type: none"> - Patrons to leave these objects with shoes - Glasses, no glasses on castle unless they are safety sports glasses. - Watches, shoes, hats, loose jewellery, all should be removed before entering the castle. - Loose Accessories of any kind 		
No Jumping Off Step	Jumping off the step resulting in physical trauma.	Medium	<ul style="list-style-type: none"> - Matting around entry (3 mats step) - Keeping patrons sitting upon exiting castle 	Educator/Supervising Staff Members	Before and During Activity
Obstacles	The use of obstacles leading to physical injury.	Medium	<ul style="list-style-type: none"> - No attacking - Pushing or flicking into another person - No tackling 	Educator/Supervising Staff Members	During Activity
Weather	Unsuitable weather conditions (heavy rain, storm, winds)	Medium	<ul style="list-style-type: none"> - Weather conditions will be checked prior to use of the jumping castle - If weather conditions worsen during use of jumping castle, children will disembark from castle. - Alternative incursion to be arranged if jumping castle is deemed unsafe for use due to weather. 	Educators/Jumping Castle Staff	Before & During Activity
Visitors / Volunteers to the Centre	<ul style="list-style-type: none"> • Visitors do not possess a threat or risk of harm to the children or educators. • Risk of harm to children (child protection), verbal or psychological abuse/ harassment bullying, or negative language. 	Medium	<ul style="list-style-type: none"> - WWC Clearance checks have been performed on all visitors and volunteers to the service. - Visitors complete the “visitor” sign in sheet on Arrival & departure. - Educators always supervise visitors & communicate effectively with visitors. - An orientation is conducted on arrival with Visitors. - Staff carry first aid kits on hand at all times. 	Educators, children, visitors.	All day.

	Visitors are safe whilst at the centre.		- Staff ensure Centre is safe, clean, hygienic, and clear of any potential hazards.		
Eating and Drinking	Choking	Moderate	<ul style="list-style-type: none"> • Adequate supervision and assistance. • Children must be sitting while eating. 	Children and educators	Eating
	Allergies	Extreme	<ul style="list-style-type: none"> • Remind parents the centre is nut-free. • First aid kit nearby. • Ensure no sharing of food. • Frequent handwashing. • Ensure educators, children & families are aware of our Food & Nutrition Policy. • Ensure children are seated down whilst eating or drinking. 	Children, parents, educators	Eating
Sun Protection & Dehydration	Sunburn / burns/ infections / illness Sun stroke, dehydration	Medium	<ul style="list-style-type: none"> • Check temperature & UV rating of the day at intervals the commencement of the day, lunch time and prior to 3pm. • Ensure that Educators, volunteers & families are aware of our Sun Safety Policy. • Ensure families pack hats for their children each day. • Ensure children wear hats as necessary or stay under the shade. If UV is over 3 Provide shelter where necessary. • Regularly ensure children have opportunity to get a drink of water. • Ensure children still get opportunity of some sun exposure for Vitamin D levels (UV rating checked with this). 	The Coordinator, Parents/Families, Children Volunteers, and Educators.	Before leaving the centre & during the excursion.

			<ul style="list-style-type: none"> • Sunscreen will be applied throughout the day. • Ensure children have brought their water bottles. 		
Covid-19	Illness, infections, hospitalisation, death of child/educator/adult Community surroundings	Medium-High	<ul style="list-style-type: none"> • Ensure Educators & Families are aware of our Covid-19 Policy & Procedure. • Maintain communication between NSW Health department, Department of Education, ECED and any other relevant organisation in relation to Covid-19. • Ensure information of Covid-19 and any practices are updated as new information becomes available. • Ensure all such important information and factsheets are available & /or displayed for educators /parents /families and visitors to view. • Educators & families are updated with any new information / updates on Covid-19. • Ensure that there are no children, educators or adults that enter the premises if they have been in contact with anyone that has had COVID-19 symptoms or are currently displaying any related symptoms. • If children or adults present during the day as unwell, they will be set aside from others. For a child: their parent will be contacted to collect them as soon as possible. For an adult: they will be asked 	Coordinator, Educators, Families and Children.	Throughout the day.

			<p>to leave the centre and seek medical advice.</p> <ul style="list-style-type: none"> • All adults/Visitors/volunteers are to adhere to all Covid -19 rules and practices as per prescribed from the NSW government. • Children will be given regular hand washing routines throughout the day, dependant on activity and what they are exposed to. • Antibacterial wipes, hand soap, paper towels and hand sanitiser will be available to all. • Educators are strongly recommended to wear PPE including gloves & face masks where necessary. 		
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Plan prepared by	Full name: Hannah King Signature: H.K Role/Position: Coordinator	Date: 24/02/25
Prepared in consultation with	Full name: Lucy Watson Signature: L.W Role/Position: Assistant Coordinator	Date: 24/02/25
Communicated to all relevant staff:	Yes/No	
Risk assessment to be evaluated and reviewed on:		
Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.		

