**FLASCA Incursion – Jumping Castle**

**16/01/2025**

**Risk Management Plan- Jumping Castle (Thursday 16/01/2025)**

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| Centre details | | | | | | | |
| Company | | Primary OSHCare | Centre | | | **FLASCA** | |
| Centre Operating Times | | 7am – 6pm Monday to Friday | | | | | |
| Address | | 233 Bridge rd Forest Lodge 2037 | | Water hazards? Yes/No  If yes, detail in risk assessment below. | | | |
| Name of co-ordinator | | Cody Jaikiew | | | | | |
| Contact number of Centre | | **Work Phone** 9660 4334 | | **Mobile** 0417 211 141 | | | |
| Average number of children centre | | **Incursions:** 85  **Excursions:** 75 | | Average number of educators | | 10 |  |
| Average parents/volunteers | |  |
| Educator to child ratio, including whether this higher ratio is warranted? Please provide details. | | Mainstream Ratio – 15 children: 1 educator  Waterplay Ratio – 7 children: 1 educator | | | | | |
| **Risk assessment** | | | | | | | |
| **Activity** | **Hazard identified** | **Risk assessment**  **(use matrix)** | **Elimination/control measures** | | **Who** | **When** | |
| **Falling off entry** | Children fall using jumping castle equipment. | Medium | * Staff supervision per ratio. If possible roster *over ratio* for this area so that in the event of an incident staffing ratios can be maintained. * Ensure children are playing responsibly on equipment (not pushing / no hands on someone else). Children should be informed prior to play that a one warning system is in place in this area. * Bans can be imposed on children who present an overt risk to themselves/other children. Educators should attempt to reconcile with these children via other means (e.g., verbal communication) before imposing a band. * Bubbling With Energy advise: * Matting around areas * Crowd control * Don’t jump at entry * Only walk off castle and not on edge | | Educator/s Supervising Staff Members | Continuous | |
| **Rough Play** | Children engage in rough play whilst using the equipment. | Medium/High | * Operator must ensure appropriate rules are explained before use (jumping only on castle) * No flips, wrestling, cart wheels, fighting etc | | Educator/Supervising Staff Members | Before and During Activity | |
| **Climbing on Sides** | Children climbing on sides which are undesignated parts of the jumping castle. | Medium | * Operator must ensure appropriate rules are explained before use and keeping them enforced * Operator to watch patrons at all times | | Educator/Supervising Staff Members | Before and During Activity | |
| **Too Many People on Castle** | Overcrowding of castle creating a hazardous play environment. | Medium | * Operator to manage patron number according to age and size | | Educator/Supervising Staff Members | During Activity | |
| **Sharp Objects and Personal Accessories Implications** | Personal accessories causing injury. | Medium | * NO objects with a sharp edge, are permitted on the castle * Patrons to leave these objects with shoes * Glasses, no glasses on castle unless they are safety sports glasses. * Watches, shoes, hats, loose jewellery, all should be removed before entering the castle. * Loose Accessories of any kind | | Educator/Supervising Staff Members | Before, During and After Activity | |
| **No Jumping Off Step** | Jumping off the step resulting in physical trauma. | Medium | * Matting around entry (3 mats step) * Keeping patrons sitting upon exiting castle | | Educator/Supervising Staff Members | Before and During Activity | |
| **Obstacles** | The use of obstacles leading to physical injury. | Medium | * No attacking * Pushing or flicking into another person * No tackling | | Educator/Supervising Staff Members | During Activity | |
| **Weather** | Unsuitable weather conditions (heavy rain, storm, winds) | Medium | * Weather conditions will be checked prior to use of the jumping castle * If weather conditions worsen during use of jumping castle, children will disembark from castle. * Alternative incursion to be arranged if jumping castle is deemed unsafe for use due to weather. | | Educators/Jumping Castle Staff | Before & During Activity | |
| **Visitors / Volunteers to the Centre** | * Visitors do not possess a threat or risk of harm to the children or educators. * Risk of harm to children (child protection), verbal or psychological abuse/ harassment bullying, or negative language.   Visitors are safe whilst at the centre. | Medium | * WWC Clearance checks have been performed on all visitors and volunteers to the service. * Visitors complete the “visitor” sign in sheet on Arrival & departure. * Educators always supervise visitors & communicate effectively with visitors. * An orientation is conducted on arrival with Visitors. * Staff carry first aid kits on hand at all times. * Staff ensure Centre is safe, clean, hygienic, and clear of any potential hazards. | | Educators, children, visitors. | All day. | |
| **Eating and Drinking** | | Choking | Moderate | * Adequate supervision and assistance. * Children must be sitting while eating. | | Children and educators | Eating | |
|  | | Allergies | Extreme | * Remind parents the centre is nut-free. * First aid kit nearby. * Ensure no sharing of food. * Frequent handwashing. * Ensure educators, children & families are aware of our Food & Nutrition Policy. * Ensure children are seated down whilst eating or drinking. | | Children, parents, educators | Eating | |
| **Sun Protection & Dehydration** | | Sunburn / burns/ infections / illness Sun stroke, dehydration | Medium | * Check temperature & UV rating of the day at intervals the commencement of the day, lunch time and prior to 3pm. * Ensure that Educators, volunteers & families are aware of our Sun Safety Policy. * Ensure families pack hats for their children each day. * Ensure children wear hats as necessary or stay under the shade. If UV is over 3 Provide shelter where necessary. * Regularly ensure children have opportunity to get a drink of water. * Ensure children still get opportunity of some sun exposure for Vitamin D levels (UV rating checked with this). * Sunscreen will be applied throughout the day. * Ensure children have brought their water bottles. | | The Coordinator, Parents/Families, Children Volunteers, and Educators. | Before leaving the centre & during the excursion. | |
| **Covid-19** | | Illness, infections, hospitalisation, death of child/educator/adult Community surroundings | Medium-High | * Ensure Educators & Families are aware of our Covid-19 Policy & Procedure. * Maintain communication between NSW Health department, Department of Education, ECED and any other relevant organisation in relation to Covid-19. * Ensure information of Covid-19 and any practices are updated as new information becomes available. * Ensure all such important information and factsheets are available & /or displayed for educators /parents /families and visitors to view. * Educators & families are updated with any new information / updates on Covid-19. * Ensure that there are no children, educators or adults that enter the premises if they have been in contact with anyone that has had COVID-19 symptoms or are currently displaying any related symptoms. * If children or adults present during the day as unwell, they will be set aside from others. For a child: their parent will be contacted to collect them as soon as possible. For an adult: they will be asked to leave the centre and seek medical advice. * All adults/Visitors/volunteers are to adhere to all Covid -19 rules and practices as per prescribed from the NSW government. * Children will be given regular hand washing routines throughout the day, dependant on activity and what they are exposed to. * Antibacterial wipes, hand soap, paper towels and hand sanitiser will be available to all. * Educators are strongly recommended to wear PPE including gloves & face masks where necessary. | | Coordinator, Educators, Families and Children. | Throughout the day. | |

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| Plan prepared by | Full name: Hannah King  Signature: H.K  Role/Position: Assistant Coordinator | Date: 24/10/24 |
| Prepared in consultation with | Full name: Lucy Watson  Signature: L.W  Role/Position: Assistant Coordinator | Date: 24/10/24 |
| Communicated to all relevant staff: | Yes/No | |
| Risk assessment to be evaluated and reviewed on: |  | |
| **Reminder: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs.** | | |